

6

STEPS TO A ALUMNI-PLANNED EVENT



DECIDE THE EVENT TYPE

Consider: the age group you would like to attend, number of participants, who it will be open to, structured or free form, cost, supplies, and special needs (food allergies, etc.).



DETERMINE SPECIFICS

Set locations, times, who you would like to invite, approximate number of attendees, finalize reservations, etc.



ENSURE CONFIDENTIALITY

It is up to individual participants whether they would like to disclose the fact that they are involved in a Davidson program. If you choose to "out" the event attendees as a Davidson program participant (such as when making a reservation), you will need to obtain written permission from each Alumnus, parent, and/or Young Scholar family as well as from the Davidson Institute (as stated [here](#)). For simplicity's sake, you might use "Profoundly Gifted Get-Together" as an alternative to "Davidson" or "Young Scholar."



SPREAD THE WORD

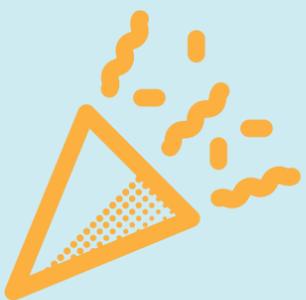
Invite other Young Scholar families through:

- [Discussion Forums](#)
- Search [User Profiles](#) to find families near you
- The Friday Post



FINALIZE

Track RSVPs, collect fees, confirm reservations, finalize the schedule, purchase any necessary supplies, send out reminders, and get ready to have fun!



HAVE FUN!

EVENT IDEAS

- Meet and Greet Social
- Visit a museum, nature preserves, or science center

- Game Night
- BBQ
- Similar Interest Activity: chess, book clubs, etc.

